

NEW MEXICO JUNIOR COLLEGE



# TRAINING & OUTREACH

**training made to fit™**



# We're so glad you finally found us!

*"International Isotopes, Inc. studied possible building sites in Idaho and Texas, however, was attracted to the incentives offered in New Mexico ..... including specialized training programs offered by the New Mexico Junior College."*

**Steve Laflin - President, International Isotopes, Inc.**

(Source: Albuquerque Journal Tuesday, March 31, 2009 by Sue Major Holmes - Associated Press)



**International Isotopes Inc.**

*"Zia Park is very excited to work closely with NMJC to develop a strong partnership between the casino and the college. Many of our employees have attended various types of training courses offered through NMJC Training and Outreach, and found them to be very helpful in their current and future jobs. Zia Park is looking forward to many more wonderful opportunities this relationship will bring to both our company, NMJC, and our community."*

**Olga Randolph - Human Resources Director, Zia Park Racetrack & Casino**



*"As training manager I am continually being challenged to come up with the best and most cost effective training for my employees. The majority of my employee's training requirements are conducted in-house using our onsite trainers, Subject Matter Experts, and Computer Based Training (CBTs) courses. But when offsite training is necessary, I know that I can depend on the staff at NMJC Training and Outreach to provide the training my employees need using experienced instructors, flexible training dates, convenient locations, and competitive prices."*

**Chuck Cronenworth - Training Manager, Waste Control Specialists LLC**



*"NMJC Training and Outreach really steps up to the plate when asked. In the last two years, they have provided excellent training for our employees that work in a five county area at our agency conference as well as providing, or in some cases developing, specialized training to meet our grant requirements for getting people trained in marketable fields to provide them with a pathway to self-sufficiency. We look forward to continuing our partnership for many years to come."*

**Elisa Davis - Executive Director, Southeastern New Mexico Community Action Corporation**



**Become a valued partner today!**

# Your Training Facility

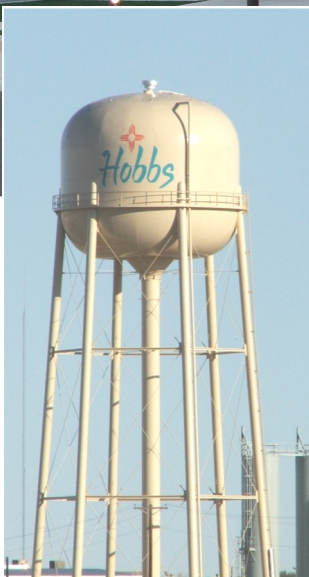
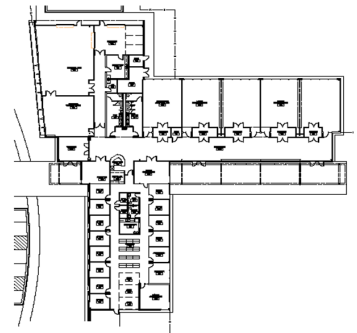
## Why search anywhere else?

In February of 2008, the New Mexico Junior College Training & Outreach Facility opened its doors to provide training for our growing workforce. Located in Hobbs, New Mexico on the NMJC campus, this facility provides training and educational courses to thousands of customers throughout the Permian Basin. Now we provide dynamic training to customers throughout the entire country.

As the demand for training increases with professional organizations, corporations, businesses, or by individual needs, this facility and its staff will continue to meet that demand by providing services with accountability, quality, and affordability.

We invite everyone to visit us at the facility and meet our helpful staff. You can also visit our website at [mytrainingmadetofit.com](http://mytrainingmadetofit.com) for more information.

As always, we wish you the best with your professional and individual endeavors!



**Enjoy PGA style  
putting in our  
court yard!**

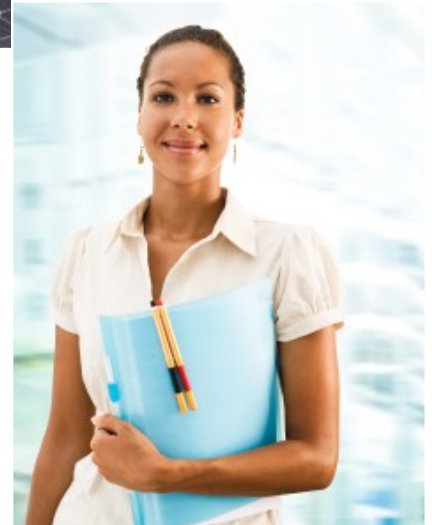


# Customized Training

The NMJC Training & Outreach team is committed to exceeding your company's training needs. We will work with you to pinpoint exactly what your organization, company, or corporation's training needs are. We also offer the luxury of coming to you or utilizing our new Training & Outreach Facility.

We work with businesses when it comes to pricing, location, material instructed, dates, and times. **Flexibility is what makes us unique.** We can provide a wide variety of instructors, consultants, and leaders of industry who provide excellent training within the growing nuclear industry, oil/gas industry, city governments, small businesses, and multi-national corporations. We take pride in the fact that our training programs are customized to meet the specific needs of our clients and that our pricing is very competitive.

For more information, contact our Customized Training Consultant at **575.492.4713** or by email at [ssauceda@nmjc.edu](mailto:ssauceda@nmjc.edu).



# Professional Development



Now is the time to learn new professional skills or polish the skills you already have!

We offer the luxury of both in-class and online training designed specifically for the professional or for those desiring a professional career.

Take advantage of online, self-paced, courses with topics such as:



Grant Writing  
Medical Billing  
Transcriptionist  
Marketing  
Event Planning  
Wind Energy  
Paralegal  
Crystal Reports  
Public Speaking  
Freight Broker  
Dental Assistant  
Leadership  
HVAC Technician  
Personal Finance

Pharmacy Technician  
Computer Technology  
Accounting  
Advertising  
Fitness Instructor  
Solar Energy  
Six Sigma  
Technical Writing  
Veterinarian Assistant  
Oil Refinery Technician  
Microsoft Applications  
Management  
Green Building  
and much more!



Randomly scheduled courses are also available at the facility for anyone desiring to improve their professional skills. Special financial assistance is available for those who qualify for online training. We will work non-stop to make sure you have the opportunity to benefit from these opportunities!



Visit our website or call **575.492.4712** and speak with our Workforce Training Coordinator. You can also email [training@nmjc.edu](mailto:training@nmjc.edu) with your questions. Don't miss out!

**You can register anytime online!**



# Energy Technology Degree

**Scholarships are available  
for those who qualify!**

The purpose of the Energy Technology Education Program at NMJC is to support the educational infrastructure necessary for the nation to successfully move forward with its energy initiatives.

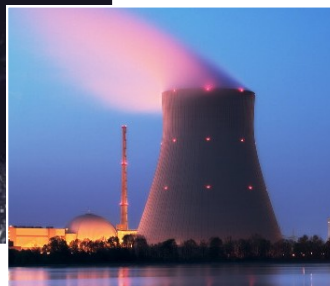
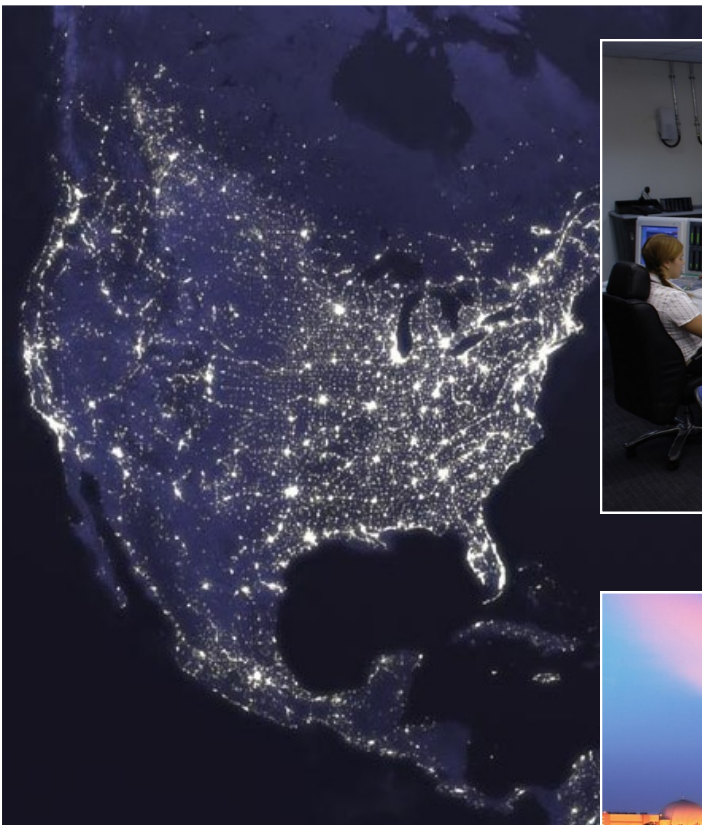
This dynamic program promotes and strengthens courses by teaching the required skills, safety, site security, environment protection, and other critical fields relating to the nation's energy needs.

The Associate of Applied Science Degree is offered completely online. Students will have the luxury of taking classes in their own environment while also having access to the many resources provided by NMJC. With an Associate of Applied Science Degree, students will have learned specific areas of:

**RADIOLOGICAL CONTROL  
WIND & SOLAR ENERGY**

**NUCLEAR TECHNOLOGY  
INDUSTRY SPECIFIC TOPICS**

For details, contact our program coordinator at **575.492.4714**, email [proybal@nmjc.edu](mailto:proybal@nmjc.edu) or visit [www.myenergydegree.com](http://www.myenergydegree.com) today!



# Advanced Public Service Training (NM & TX)

The demand for advanced public service training is at an all time high. With expensive travel costs, tight training budgets, and searching for available courses, it is becoming more difficult to find required training that both has state accreditation and affordability.

Let NMJC Training & Outreach lessen those concerns by providing state accredited, dynamic, and affordable advanced training to meet the needs of your facility, department, or organization.

In compliance with the New Mexico Department of Public Safety and with the Texas Commission for Law Enforcement Officer Standards, we provide continuous online and in-house training - but that's just not just for law enforcement.

For the first time ever Law Enforcement, along with Fire, Corrections, Telecommunications, and Private Security personnel can take online accredited training to meet their state or organizational requirements. Those employed in Texas can also benefit by receiving their required continuing educational units.

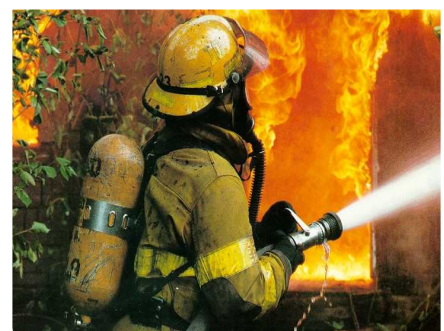
## Online registration is also available!

Our online courses are self-paced. This will allow the participant to train around their schedules from any computer with internet capability. Dynamic in-house training will also be available on a continuous basis throughout each year.

For more information, contact our Workforce Training Coordinator at [575.492.4712](tel:575.492.4712), visit our website, or email at [training@nmjc.edu](mailto:training@nmjc.edu).

We look forward to seeing you here!

**Special discounts and promotions are  
always available. Call for details!**





# Online Nursing Degree



A practical nursing program as close as your home computer is finally here!

NMJC Training & Outreach provides an innovative online nursing program designed to deliver a theory component of nursing and pharmacology courses. You will learn and practice nursing care skills through the virtual world and demonstrate those nursing care skills before a nursing instructor at NMJC.



Actual clinical practice will be conducted through our local partners in healthcare. You will be required to attend two to three on-campus sessions per nursing course. During your time on-campus you will demonstrate nursing care skills in the laboratory and attend clinical practice at local area hospitals and nursing homes.



So, if you are tired of waiting for a seat to open up at a nursing program or if you are on multiple nursing programs' waiting lists, **then this nursing program may be the answer for you!**



Let's work together to start your nursing career as a practical nurse with an Online Nursing Degree at NMJC. For more information, contact our Online Nursing Programmer at **575.492.2643** or by email at **[kcummings@nmjc.edu](mailto:kcummings@nmjc.edu)**. To apply online, visit our website at **[www.mytrainingmadetofit.com](http://www.mytrainingmadetofit.com)** today and click "Online Nursing".

**No more waiting lists!**



**Get your CDL Certification in  
only three weeks!**

# Transportation Training

The Transportation Division at NMJC Training & Outreach provides you with the knowledge, tools, and confidence to begin a career in the transportation industry.

Classes are held in and around the truck, as well as driving on roads and highways. Learn safety inspections, shifting, and braking skills. Students will get behind the wheel and achieve range, urban, rural, and highway driving skills with confidence. Just a three week program!

**SAFETY IS PARAMOUNT!**

Courses are also available to prepare you for the GK, AB, CV, TV, HM, DT, PV, and the Skills Tests. Students will practice several scenarios, learn how certain questions are formulated, and obtain several study guides to help prepare them for the required testing.

**Begin your professional career on the open road today! Call 575.392.5544 or email [rcook@nmjc.edu](mailto:rcook@nmjc.edu) for further details!**



# Alternative Energy Training

The demand for an Alternative Energy Workforce is at an all-time high. Our nation depends on a well educated workforce with a deep understanding of what Alternative Energy is and how to produce it.

Alternative Energy classes at NMJC Training & Outreach incorporates a wide range of basic topics such as electronics, schematics, solar technologies, wind and hydrogen technologies, hands on training modules, and wind/hydrogen experiments - just to name a few.

Additional subjects such as wind and solar energy systems for homes on or off grid sites, solar photovoltaics, geothermal energy, wind generation, fuel cell utilization, and electrolysis will be instructed as well as how to manage these processes. Students will also learn about inverters, programmable controllers, effective soldering techniques, legal considerations, safety precautions, and much more.

**Join the Alternative Energy Workforce!** Call 575.492.2651 or email [rcook@nmjc.edu](mailto:rcook@nmjc.edu) today!





# Continuing Education

**Get off that couch** and do something fun and new! At New Mexico Junior College, you can take exciting Continuing Education courses to get you out of that house learning new skills, and while providing an opportunity to meet others in your community with the same interests.

Continuing Education courses allow you to explore new activities for personal growth and enjoyment. Flexible, short-term classes develop new interests without the pressure of taking tests.

Develop your creativity while broadening your scope of interests. Topics include:

Photoshop  
Country Dancing  
Get Paid To Talk  
Catering  
Phlebotomy  
Stroller Fitness  
Zumba  
Salsa/Latin Dancing  
Marketing  
Drawing  
Speed Spanish  
ACT/STAT Prep

Computers for Seniors  
Healthy Cooking  
Digital Photography  
Pharmacy Technician  
Yoga  
Master Gardener  
EKG Technician  
Digital Scrapbooking  
Goodbye to Shy  
Poetry  
Write Your Own Novel  
and much more!

Continuing Education credits are available at the participant's request. **Exciting, fun, and affordable!**

For upcoming schedules, and events, contact our Continuing Education Planner at **575.492.4707** or email [sgranado@nmjc.edu](mailto:sgranado@nmjc.edu).



**Special programs for youth are offered throughout the Summer to inspire and encourage young minds. Call us for details!**

# NM Small Business Development Center at NMJC

The Small Business Development Center at NMJC is the leader in providing quality small business assistance in Lea County. We want to ensure that you get all the help you need to prosper in today's competitive environment. Whether you are just getting started, expanding, or already established in the communities of Lea County, **we are here to help you every step of the way!**

We provide direct assistance, resources, and entrepreneurial education to promote the retention and expansion of existing small businesses and the creation of new business.

Entrepreneurs and small business owners are empowered to contribute towards the economic development of Lea County. We also provide free, confidential, one-on-one business counseling and affordable training seminars. Our expert advisors will assist you through management, marketing, business plan development, finance and operational business issues. Register online by visiting [www.nmsbdc.org/hobbs](http://www.nmsbdc.org/hobbs) or call **575.492.4700**. If you are calling from an outside the local area, please use our toll-free number at **1.800.657.6260**.



New Mexico SBDC is partially funded under Cooperative agreement No 2-603001-G-0032-14 by the U.S. Small Business Development Administration. The support given by the U.S. Small Business Development Administration through such funding does not constitute an express or implied endorsement of all the co-sponsors or participants' opinions, findings, conclusions, recommendations, products or services. All of SBDC's programs and services are extended to the public on a nondiscriminatory basis. Special arrangements for the handicapped will be made if requested in advance.



# Distance Learning

## What is Distance Learning?

A distance learning class is one in which the students are geographically separated from the instructor. The distance learning referred to in this guide pertains to courses that are taught by using the Internet instead of face-to-face meetings. Online courses present instruction in a variety of ways including course notes and assignments on the World Wide Web and communication with the instructor and other students. This communication involves using e-mail, chat sessions, bulletin boards, or a combination of methods. .

Textbooks are required for most online courses. Course are conducted using the Blackboard® management system which includes an orientation for students not familiar with Blackboard® .

So if you are ready to start your degree online, call us at **575.492.2646** for details or email [pgratton@nmjc.edu](mailto:pgratton@nmjc.edu).



**Technical Support  
is always there for  
you 24/7 !**



Be sure to stop by and visit the new Distance Learning University Annex on the NMJC Campus on the second floor of Pannell Library. See our state-of-the-art classrooms, Interactive Television capabilities, Video Conferencing and more!

# Facility Scheduling

The NMJC Training & Outreach Facility is equipped with training rooms, conference rooms, and a user-friendly computer lab set in a professional, high quality setting. Most rooms are outfitted with the Smart Classroom System, which includes laptop computers, audio and visual equipment, ceiling mounted projectors, and a retractable projection screen with DVD/VHS capability. A state-of-the-art Portable IP Based Video Conferencing System is also available. Rooms can be reserved for half day or full day usage. Below is our room descriptions and pricing (for the NMJC Training & Outreach Facility only):

Room 122 A&B, 125 A&B—Large Training Room: Comfortably accommodates up to 80 people. Equipped with a whiteboard and Smart Classroom System. Full Day: \$199.00 / Half Day: \$119.00

Room 122 A or B, 125 A or B—Small Training Room: Comfortably accommodates up to 40 people. Equipped with a whiteboard and Smart Classroom System. Full Day: \$159.00 / Half Day: \$99.00

Room 119—Computer Lab: A 16 seat setup equipped with laptop computers for every seat (upon request/\$15.00 each). Equipped with Smart Classroom System and video conference capability. Full Day: \$159.00 / Half Day: \$99.00 (this price does not include laptop fees).

Room 133—Large Conference Room: A 15 seat conference room equipped with projector, retractable projection screen, phone line, internet, laptop connections, and video conference capability. Full Day: \$109.00 / Half Day: \$59.00

Room 140—Small Conference Room: A 10 seat conference room with ceiling mounted projector, retractable projection screen, phone line, internet via phone, video conference capability, and laptop connections. Full Day: \$99.00 / Half Day: \$49.00

Room 102—Industrial Training Room: A 24 seat training room equipped with Smart Classroom System and video conference capability. Doors will open to the High Bay training room for hands-on training (priced separately). Full Day: \$159.00 / Half Day: \$99.00

Room 103—High Bay Training Room: A high ceiling room for hands-on training which requires large or heavy equipment. Full Day: \$149.00 / Half Day: \$79.00

EUNICE, NM—Training Center: Located at 1720 Ave J, Eunice, NM, it has two training rooms with equal DVD/VHS, computer, and projection capabilities.

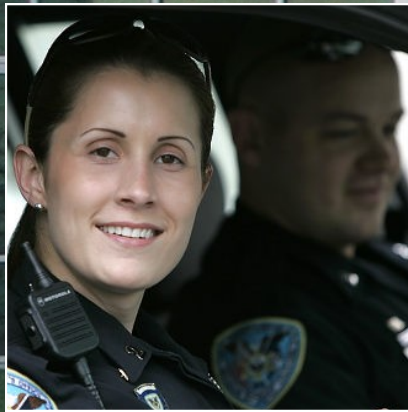
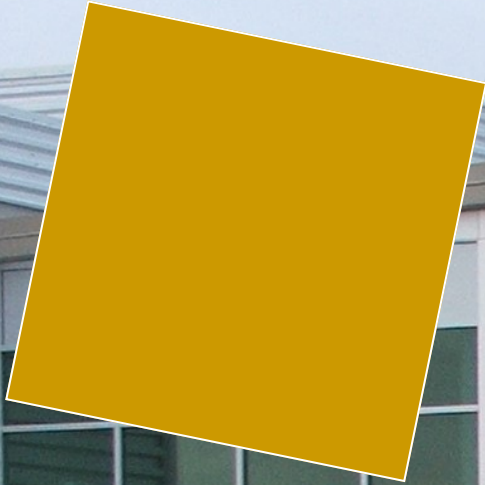
Catering is available by Great Western Dining. To book your next event, please contact our Facility Scheduling Coordinator at **575.492.4717** or email [lberry@nmjc.edu](mailto:lberry@nmjc.edu).



**Book your next event with us!**



# Why search anywhere else?



In a time constricted world, you need the fastest, most flexible training without limiting quality, expertise, or effective results. No where else can you find the best workforce, customized, energy technology, and online training available! We also offer dynamic courses in Continuing Education, Distance Learning and CDL Certifications! At the NMJC Training & Outreach Facility, we have the

**training made to fit!™**

NMJC Training & Outreach  
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Hobbs, New Mexico 88240  
575.492.4709 fax 575.492.4727

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88240**

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PERMIT NO. 120**

**Or Current Resident**